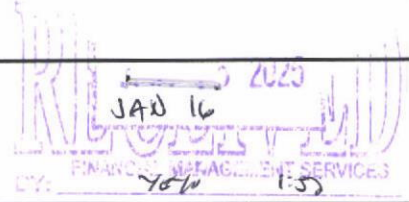


Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER


 JAX 16
 FINANCIAL MANAGEMENT SERVICES
 706 1-5

Supplier: DEARJOHN SERVICES, INC. Address: Unit G, Dearjohn 2 Bldg., #27 Presidents Avenue, BF Homes Paranaque City TIN: 212-163-807-000 Bank: LBP - Century Park Hotel-H. Plaza Branch Account No.: 1771-0484-19 Fax: Telephone: 8478-1750 Email address: info@dearjohnsi.com	P.O. # 025-01-005 Date: January 15, 2025 Mode of Procurement: Public Bidding
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

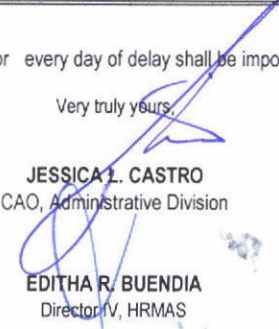
Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in Fifteen (15) days upon receipt of NTP
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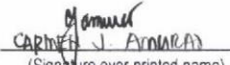
Date of Delivery:	Payment Term: Per billing (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	year	PROCUREMENT OF JANITORIAL SERVICES FOR THE YEAR 2025 <i>Inclusion:</i> Twenty- Six (26) Janitors and One (1) Working Supervisor <i>Duration:</i> January 15, 2025 to January 14, 2026 Scope of Work: -Provide cleanliness and maintenance services to the OSG for eight (8) hours a day, six (6) days a week, from Monday to Saturday -Janitors and Supervisor shall work only for eight (8) hours a day, five (5) days a week Other Scope of Work (See attached Terms of Reference): A. Duties and Responsibilities of the Supervisor B. Building Housekeeping • Daily Janitorial Activities • Weekly Janitorial Activities • Monthly Janitorial Activities • Semi-Annual Janitorial Activities C. Ground Maintenance D. Special Services E. List of Cleaning Supplies, Tools and Equipment to be provided by the Contractor <i>The following documents shall be deemed to form & construed as part of this agreement:</i> Contract Agreement Philippine Bidding Documents - Schedule of Requirements - Technical Specifications / Terms of Reference - General and Special Conditions of Contract Eligibility Requirements, Technical and Financial Proposal Performance Security Notice of Award Notice to Proceed Other documents as may be required by laws	1	Php 8,145,453.96 VAT Included	Php 8,145,453.96


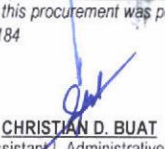
Total Amount in Words: Eight Million One Hundred Forty Five Thousand Four Hundred Fifty Three Pesos & 96/100	Php 8,145,453.96
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: 
 (Signature over printed name)
15 2025
 (Date)

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:  ARIEL J. UBINA Chief Accountant	ALOBS: <u>02-101101-2025-01-018</u> Amount: <u>₱ 8,145,453.96</u>	This is to certify that this procurement was posted at Philgeps in compliance with RA 9184  CHRISTIAN D. BUAT Admin Assistant I, Administrative Division
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